



Northern Access Round: Supply Chain Solutions for Northern and Remote Housing

APPLICANT GUIDE 2022 – STAGE 1



Housing Supply Challenge



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INTRODUCTION

The Housing Supply Challenge was announced in the federal Budget 2019 with the overarching objective of reducing barriers to housing supply and affordability. Working to achieve CMHC's corporate aspiration, that by 2030, everyone in Canada has a home that they can afford and that meets their needs, the Challenge offers up to \$300 million in funding for new ideas and solutions that will help more people find an affordable place to call home. The Housing Supply Challenge will, through a series of Rounds, incentivize and reward a diverse portfolio of solutions that break down barriers to housing supply.

Northern Access Round

Northern Access is the third Round of the Housing Supply Challenge. We are looking to fund solutions that address barriers in the supply chain that reduce the time, cost, and risk associated with accessing all the materials and resources needed to build, operate and maintain housing in northern and remote regions.

The Round was designed through consultation and engagement with a variety of stakeholders, including northern and remote communities and businesses, territorial governments and housing corporations, Indigenous governments, groups and organizations, supply chain organizations, and other federal government partners. The Round consists of three stages:

Stage 1: Solution proposal (your initial application)

Stage 2: Project development (your final application)

Stage 3: Implementation

The **Stage 1 Applicant Guide** will assist you by:

- providing an overview of the program
- informing you of key dates and deadlines
- informing you of Terms and Conditions
- connecting you with useful information, links, and resources
- outlining how to apply using the application form

The requirements in the Stage 1 Applicant Guide will apply to Stage 2 and Stage 3, except as otherwise stated or as may be varied by a subsequent contribution agreement or any subsequent requirements to follow for Stage 2.

Additional support for northern and remote applicants: Join the [Northern Ideas Development Program](#) to receive support to develop your application.

Note: The Northern Access Round will **not** fund projects that build or maintain housing, but instead will fund supply chain solutions that improve access to the resources and materials needed to build or maintain homes.

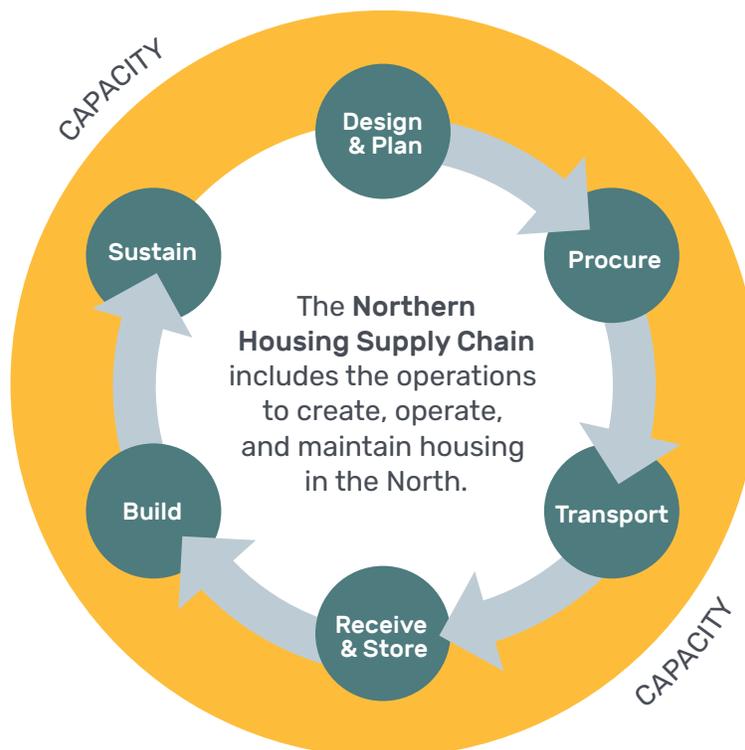
FRAMING THE PROBLEM: WHAT ARE THE BARRIERS TO SUPPLY CHAIN AND ACCESS?

The northern and remote supply chain is critical for communities to access the necessary resources to build, operate and maintain housing.

In northern and remote regions, the supply chain deals with various factors that make accessing materials and resources a challenge. The effects of the supply chain on housing supply vary widely and include:

- Remote building sites that receive incorrect or damaged materials cannot return them and order new supplies within timelines and budgets, and using the wrong materials lowers the quality of housing.
- The risk of unforeseen events is high in northern and remote projects, which results in high contingency funds for developers, contributing to the high cost per square foot.
- Land-locked (fly-in fly-out) communities face cargo limitations of the aircraft capable of servicing short gravel airstrips, limiting the materials and equipment for building.
- The window to transport by ice road is getting increasingly shorter with climate change; sea shipping is also limited to a short seasonal operation.
- Planning and spending must occur long before building.

Each step of the supply chain system is crucial to getting what you need, where and when you need it, in good condition and within budget.



WHY NORTHERN ACCESS?

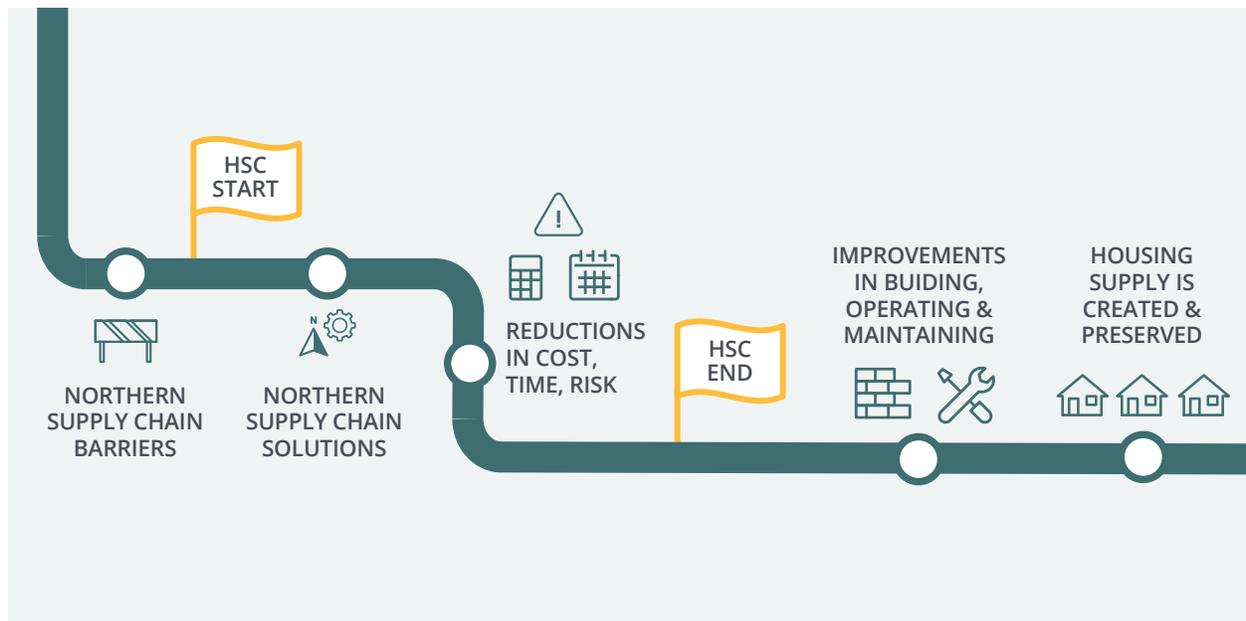
Northern and remote regions have the highest, most urgent housing needs in Canada. The desperate need for building and maintaining housing in northern and remote regions has persisted over decades. **The Northern Access Round will not fund projects that build or maintain housing, but instead will fund supply chain solutions that improve access to the resources and materials needed to build or maintain homes.**

A wide range of possible solutions that are relevant to this Round, ranging from local, community-based solutions to large-scale infrastructure solutions that connect multiple regions (see [Appendix D](#) for Example Solutions). If access and supply chain are improved, the cost to build and maintain housing will decrease and the impact will be more significant than by focusing solely on construction. Currently, northern and remote regions have some of the highest housing costs **because** of supply chain limitations and barriers.

Improving the supply chain can mean different things depending on the region: it could mean **reducing dependency** on the supply chain and southern markets through local solutions or **improving access** to the supply chain and southern markets.

Conversations with northern and remote communities and businesses, territorial governments and housing corporations, Indigenous governments, groups and organizations, supply chain organizations, and other federal government partners, determined that targeting northern and remote supply chain could be the best way to improve housing affordability and increase housing supply.

Where the Northern Access Round fits in the housing system



Appropriate Housing Supply

All Applicants **must** be able to demonstrate how their solution impacts appropriate housing supply. Given that solutions must also reduce supply chain barriers, it is expected that positive impacts may also be felt by different industries, sectors, and regions, but the direct or indirect impact on housing supply must be demonstrated and described.

We are using “appropriate” to describe housing supply to underscore the limited housing supply in northern and remote regions that has been experienced for generations, which includes a lack of high quality, culturally appropriate, affordable, and climate-relevant housing. What is considered appropriate housing supply will depend on the following contexts:

- The geographic region, including the climate and environment
- People’s housing preferences and needs
- Cultural and community considerations
- Housing affordability, cost effectiveness and financing
- Housing quality i.e., in terms of materials, architecture, structure
- Energy efficiency, sustainability, climate change adaptation or mitigation, environmental impacts, including permafrost disruption
- Required infrastructure to support housing
- Other

It is important to understand what appropriate housing supply means in the northern and remote region that is relevant to your solution. Whether your solution is for your community OR outside of your community; by engaging and collaborating with the people(s) that reside in northern communities and remote regions, you will be able to understand the limitations of current housing supply and what needs to improve to ensure housing supply is appropriate.

CHALLENGE STATEMENT

The challenge seeks solutions that reduce the **time, cost,** and **risk to access** resources for building and maintaining **appropriate** northern and remote housing supply.

TIME: Duration required to find, move, and receive materials or equipment, often impacted by limited schedules, seasonal cycles, access to skilled workers, interruptions, and cancellations.

RISK: Factors that increase the risk profile in northern and remote housing projects.

COST: Costs required to create, operate, and maintain housing in northern and remote regions, which affects the affordability, supply, and accessibility of housing.

ACCESS: Ability to acquire resources and capacity via infrastructure, systems, investment, etc.

APPROPRIATE: High quality, culturally-relevant, and climate-resilient housing that meets diverse and context-specific needs.

Northern Access Round Objectives

- Reduce time, cost, and risk to access required materials for housing in northern and remote communities
- Demonstrate impact on building or maintaining appropriate housing supply
- Provide direct benefit to northern and remote regions

ELIGIBILITY CRITERIA

Eligibility criteria for the Applicant

To apply, the Applicant must meet the following eligibility criteria:

1. Must be a legal entity duly incorporated and validly existing in Canada, including:
 - For-profit and not-for-profit organizations (e.g., companies, associations, research centers, etc.)
 - Indigenous governments, organizations, and groups
 - Canadian post-secondary institutions
 - Provincial, territorial, municipal, local, and regional governments
2. Submit only one application to this Round.
3. Not be in default under any previous Stage or Round of the Housing Supply Challenge, including but not limited to the Northern Access Round.
4. Employees of CMHC, Evergreen, Innovation 7, and anyone connected with evaluation of applications for the Housing Supply Challenge and all its Rounds are prohibited from entry, whether as Applicants or as members of an Applicant team.

Note: The “Applicant” is the legal entity that is responsible for receiving and distributing funding to realize the solution. Multi-sector teams and partnerships are encouraged. Any arrangements between the Applicant and its team/team members are strictly the responsibility of the Applicant. Team members can work with multiple Applicants, but an Applicant (legal entity) can only submit one solution.

Eligibility criteria for the Stage 1 submission

In addition, the **application** must meet the following requirements:

1. The solution proposed in the Stage 1 submission must be relevant to the Northern Access Round objectives and challenge statement and must not be building or maintenance projects.
2. All sections of the application must be complete.

CMHC will verify the eligibility of each Applicant and application based on the above criteria and eligible solutions will proceed to evaluation. Please note that solutions that propose building units will be deemed ineligible.

CHALLENGE STRUCTURE

The Northern Access Round has three stages

Stage 1: Solution proposal

Stage 1 is the solution proposal stage. In Stage 1, interested participants will have four months to form a team and develop an initial application that is consistent with the Northern Access Round objectives and aligns with the Terms and Conditions set out in this guide. Stage 1 is open to all eligible participants.

There are two programs to support Applicants to develop a Stage 1 submission: the Northern Ideas Development Program and the Applicant Support Program. Refer to the Applicant Support section of the guide for more details. At the end of Stage 1, all Applicants will submit a complete application. An expert evaluation panel will use the criteria outlined in this Guide to assess Stage 1 applications and recommend teams for shortlisting.

Stage 2: Project development

Stage 2 is the project development stage. Stage 2 is only open to shortlisted Stage 1 Applicants. Shortlisted Applicants will receive a Stage 2 Applicant Guide, including Stage 2 evaluation criteria and terms and conditions, and may be eligible for up to \$250,000 in Incubation Funding. Eligible Applicants for Stage 2 will have one year to develop their Stage 2 submission. Shortlisted Applicants will all have access to the Applicant Support Program offered by Evergreen.

An expert evaluation panel will assess the Stage 2 submissions against the Stage 2 evaluation criteria. The Stage 2 evaluation panel may then recommend Implementation Funding. Up to \$75 million in Implementation Funding will be dispersed among selected recipients.

Stage 3: Implementation

Shortlisted Applicants that receive Implementation Funding at the end of Stage 2 will have up to 18 months to use the funds to implement their solution. After the 18-month period, solutions are expected to be self-sustaining and remain financially viable beyond the Challenge end-date.

Funding

Incubation Funding

Applicants shortlisted for Stage 2 will be eligible to receive up to \$250,000 at the end of Stage 1 to develop their solutions and their Stage 2 submission. CMHC will develop a formal agreement with each Shortlisted Applicant setting out the amount of funding that CMHC will allocate.

Implementation Funding

The application requirements for requesting Implementation Funding will be outlined in the Stage 2 Applicant Guide. The application requirements for requesting Implementation Funding will be outlined in the Stage 2 Applicant Guide. Applicants will request Implementation Funding based on their project's needs and requirements in their Stage 2 submission. A pool of up to \$75 million will be shared among Applicants selected at the end of Stage 2 to implement their solutions over the course of Stage 3.

Timeline

4 months			
Stage 1	February-June 2022	June 23, 2022	August 2022
Northern Ideas Development Program	Apply to participate to receive support to develop Stage 1 Submission	Submit on Impact Canada portal	Shortlisted Applicants and incubation funding announced
All other Applicants	Develop Stage 1 Submission independently (with access to Applicant Support Program)		
12 months			
Stage 2	September 2022 - September 2023	September 2023	November 2023
Shortlisted Applicants	Develop Stage 2 Submission	Submit on Impact Canada portal	Selected Applicants and Implementation Funding announced
18 months			
Stage 3	November 2023 - March 2025		
Selected Applicants	Implement solutions		

HOW TO APPLY

Applications for Stage 1 must be submitted using the online form at:

<https://impact.canada.ca/en/challenges/housing-supply-challenge-Round-3/application-form>

IMPORTANT: As your team works through the application form questions, please use a separate platform to collaborate and develop your responses. **Changes to the online form will be lost if multiple users are in the online application form at the same time. Please have one team member copy the responses into the online form only after your responses are finalized.**

If you require a paper application and for information on submitting a paper application, please contact the Housing Supply Challenge team at Challenge@cmhc.ca; or by phone at: 1-800-668-2642. Paper applications must be requested not later than April 15th, 2022, noting that CMHC will not be responsible for any delays in receipt of a paper application by an Applicant. **Paper applications must be received by CMHC by the deadline** (please allow time for delivery). We understand that there may be delays in shipping and delivery times, particularly from northern and remote regions. Please inform us if you will be choosing to submit a paper application so we know to expect your application by mail.

If you would like to submit your application by fax, please send it to CMHC's fax number at: 1-800-245-9274 . Please notify the Housing Supply Challenge team at Challenge@cmhc.ca if you are submitting by fax.

All applications, including paper and fax applications, **must be received not later than June 23rd, 2022 at 2:00pm EST**. CMHC is not responsible for entries not received for whatever reason.

APPLICATION REQUIREMENTS AND EVALUATION CRITERIA

To apply, please fill out the **form** on the Impact Canada website. The questions you will find on the Application Form, along with additional guidance, appear in **Appendix E**.

You must complete all sections of the application form.

Application requirements	Evaluation criteria	Weight
Section 1: Applicant information and eligibility		
<ul style="list-style-type: none"> • Solution title • Brief solution description • The Applicant: legal entity name, type, location • Confirm Applicant eligibility • Agreement to Terms and Conditions • Team Lead: name, role, and contact information • Other CMHC funding 	Must be completed	N/A

(continued)

Application requirements	Evaluation criteria	Weight
Section 2: The barrier and geographic area		
<ul style="list-style-type: none"> • Describe the supply chain barrier(s) and how it affects housing supply. • Specify the geographic area of the solution and how it qualifies as northern and remote. 	<p>Significance and impact of the identified supply chain barrier(s) and how it affects building and maintaining appropriate housing supply in the chosen geographic area.</p> <p>The selected geographic area for the solution is clearly defined and relevant to the Northern Access Round's challenge statement.</p>	10%
Section 3: The solution and its impact on northern and remote access		
<ul style="list-style-type: none"> • Describe the solution and how it will impact northern and remote access to materials and resources in the chosen geographic area. • Describe how the proposed solution meets the Northern Access Round objectives: <ul style="list-style-type: none"> – Describe how your solution will reduce the time, cost, and risk to access resources. – Describe how your solution will impact appropriate housing supply. – Describe how your solution will provide direct benefit to northern and remote regions i.e., social, economic, environmental, or other impact. • Describe how your solution is informed by or builds on previous work. 	<p>The proposed solution is clearly positioned to address the identified supply chain barrier(s) in a significant way.</p> <p>The extent to which the proposed solution meets the Northern Access Round objectives:</p> <ul style="list-style-type: none"> • Potential of the proposed solution to have significant impact on the time, cost, and risk of accessing resources. • How the solution will contribute towards appropriate housing supply is clearly defined. • Potential of the proposed solution to provide significant social, economic, environmental, or other benefits to northern and remote regions. 	45%
Section 4: Northern and remote participation		
<ul style="list-style-type: none"> • Provide details about your commitment to northern and remote participation: <ul style="list-style-type: none"> – Indicate how you fulfill the northern and remote participation requirement. – List and describe the relevant northern and remote communities, organizations, and/or groups that you have current or planned participation with. • Describe the steps you have taken and will take to engage those who will use your solution, those who will be affected by it, and those who will implement it. 	<p>Northern and remote participation is representative and inclusive given the geographic location and relevant supply chain barrier(s).</p> <p>There is a realistic plan to engage those impacted by the solution, including users of the solution.</p>	20%

(continued)

Application requirements	Evaluation criteria	Weight
Section 5: Team members		
<ul style="list-style-type: none"> Describe your team’s capacity and required experience to develop the solution. List the team members who will develop the solution, their roles on the team, and their experience and ability to support the solution. List any other individuals, stakeholders or organizations who are or will be involved in the solution proposal. 	<p>The proposed team has appropriate experience and ability to develop the solution during Stage 2.</p>	<p>5%</p>
Section 6: Plan for solution development		
<ul style="list-style-type: none"> Provide a broad list of costed activities you will undertake if you are shortlisted in order to develop your project plan during Stage 2 List any dependencies that may affect the development of your project. 	<p>Next steps are clearly described and feasible within the timeline of Stage 2. The broad list of cost-estimated activities that will be undertaken is realistic, logically organized, and comprehensive and the requested amount of Incubation Funding is reasonable.</p> <p>Dependencies are outlined and include a reasonable plan to address them.</p>	<p>20%</p>
Section 7: Diversity and inclusion declaration		
<ul style="list-style-type: none"> Declaration is optional and the information you provide remains strictly confidential. 		<p>N/A</p>

SUPPORT PROGRAMS

When to participate	Who can participate?	Choose this program if one or more of the following apply:	How to participate
Northern Ideas Development Program			
<p>Interested applicants can request to participate throughout Stage 1 and are encouraged to request to participate as early as possible. Anyone who requests to participate will be contacted by the Northern Ideas Development Program support team and may receive support to develop their submission for the June 23, 2022 deadline.</p>	<p>Northern and remote individuals, communities, or organizations especially Indigenous groups, organizations, and governments.</p>	<ul style="list-style-type: none"> • You have identified a supply chain solution and would like support exploring the solution further. • You have a supply chain problem and would like support to identify potential solutions to propose. • You would like support forming your team and finding partnerships. • You would like support with writing and developing your submission. • You are significantly constrained by the time, resources, and capacity required to develop a submission and would benefit from dedicated support. You would usually hire a consultant to develop a submission. 	<p>Refer to CMHC’s Housing Supply Challenge website for more details about how to request to participate in the Northern Ideas Development Program.</p>
Applicant Support Program			
<p>Applicants are encouraged to participate as early as possible to benefit from the program and can access support in the 4 months leading up to the application deadline June 23, 2022.</p>	<p>All interested Applicants from any location across Canada.</p>	<ul style="list-style-type: none"> • You have the required resources and capacity to develop and submit an application • You would like to ensure you meet the eligibility requirements. • You would like support navigating the submission process. • You would like to attend events, participate in activities, or access resources to develop a high-quality submission. • You are interested in networking with other Applicants and potentially seeking collaborators. 	<p>Sign up for events and access online resources on the HSC Support Program portal: hscsupportprogram.ca</p>

Northern Ideas Development Program

Additional support for northern and remote applicants: Join the Northern Ideas Development Program to receive support to develop your application.

The Northern Ideas Development Program, offered by Innovation 7, provides **support to northern and remote participants** who have a solution or a problem they would like to explore, but require support, resources, and capacity to develop their submission and apply. Fully developed solutions are not required to use the Northern Ideas Development Program.

Participants in the Northern Ideas Development Program will receive support to develop a full application to the Round. The program will support participants to meet the eligibility criteria for the Northern Access Round and will work with teams to ensure the identified problem or proposed solution aligns to the Challenge.

Support will vary for each participant based on their needs, and may include:

- research and data gathering
- seeking partnerships
- supporting solution development
- providing consulting services
- writing and submission support
- innovation sessions
- a dedicated 1-on-1 advisor
- and more depending on each participant's needs

At the end of Stage 1, participants who received support through the Northern Ideas Development Program will not be distinguished from those who applied directly; all submissions will be evaluated equally by the evaluation panel of experts selected for this Round.

Use of the Northern Ideas Development Program is not mandatory. Interested participants are encouraged to request to participate early to make the best use of the support and resources available. Use of any Innovation 7 services or advice is voluntary and discretionary.

Request to participate in Northern Ideas Development Program

Interested participants for the Northern Ideas Development Program must request to participate as early as possible. Refer to CMHC's Housing Supply Challenge [website](#) for more details.

Participation in the Northern Ideas Development Program will be **limited to northern and remote participants**.

The Applicant Support Program

The Applicant Support Program, offered by Evergreen, will be available for **ALL** participants, including those participating in the Northern Ideas Development Program. The Applicant Support Program will provide guidance on the application process, offer resources to support application development and activities to foster partnerships and collaboration.

Evergreen will support participants to develop robust and innovative solutions and advance bold ideas in response to the Housing Supply Challenge. Evergreen will also provide support with navigating the Applicant portal. Participants in the Northern Ideas Development Program are encouraged to attend Evergreen's Applicant Support Program events.

Support for participants of the Housing Supply Challenge is provided by Evergreen in English and in French. For Stage 1 of the Northern Access Round, the following services and ongoing support are planned:

- **Ongoing Support Resources:** Evergreen will provide a team of dedicated support staff to answer questions on the Northern Access Round, the application process, and requirements and elements of Evergreen's Support Program.
- **Webinar(s):** Webinar(s) will be hosted by CMHC/Evergreen to support the development of Northern Access Round applications (i.e., Round specific information session).
- **Collaboration and Networking Event(s):** This event will provide a dedicated opportunity for participants to voluntarily share experiences, discuss barriers relating to housing supply, and explore potential collaboration within the sector with the intent of supporting the development of the most innovative, impactful, and lasting solutions.
- **Website:** Additional and up-to-date resources for Applicants will be shared on the Evergreen Community Solutions Portal, a digital, collaborative hub offering resources, tools, and connections to build a more innovative and stronger housing supply sector. Please check the website regularly.

Use of Applicant Support services is not mandatory. Interested participants are encouraged to contact Evergreen early to make the best use of the support and resources available. Use of any Applicant Support services or advice is voluntary and discretionary.

Contact Evergreen

Phone: (647) 670-2265

Email: HSC-DOLsupport3@evergreen.ca

Evaluation panel and selection process

CMHC will assemble a panel of evaluators selected based on their specific expertise in various areas, e.g., northern and remote transportation, supply chain, logistics, housing, and infrastructure. The panel will also include expertise in specific geographic areas, including pan-northern expertise, representation from northern and remote leaders, including Indigenous leaders. The final selection of shortlisted Applicants will be based on a combination of score and the solution's overall contribution toward the Round objectives.

Please note that Evergreen and Innovation 7 are not involved in the evaluation process or selecting Applicants for shortlisting.

APPENDIX A: TERMS AND CONDITIONS

By submitting an application to the Northern Access Round of the Housing Supply Challenge, the Applicant indicates their agreement to the Terms and Conditions outlined below. The Terms and Conditions set out in this Appendix A apply to both Stage 1 and Stage 2 and to the receipt of any Incubation Funding or Implementation Funding that may be received following these stages, except as otherwise stated herein or as may be varied by separate, subsequent documentation to be agreed to between the Applicant and CMHC, or any subsequent requirements to follow for Stage 2. CMHC reserves the right to modify any of the Terms and Conditions at any time without notice.

A. Eligibility criteria

Eligibility criteria for the Applicant

To apply, the Applicant must meet the following eligibility criteria:

1. Must be a legal entity duly incorporated and validly existing in Canada, including:
 - a. For-profit and not-for-profit organizations (e.g., companies, associations, research centers, etc.)
 - b. Indigenous governments, organizations, and groups
 - c. Canadian post-secondary institutions
 - d. Provincial, territorial, municipal, local, and regional governments
2. Submit only one application to this Round.
3. Not be in default under any previous Stage or Round of the Housing Supply Challenge, including but not limited to the Northern Access Round.
4. Employees of CMHC, Evergreen, Innovation 7, and anyone connected with evaluation of applications for the Housing Supply Challenge and all its Rounds are prohibited from entry, whether as Applicants or as members of an Applicant team.

Eligibility criteria for the Stage 1 submission

The **application** must meet the following requirements:

1. The solution proposed in the Stage 1 submission must be relevant to the Northern Access Round objectives and challenge statement and must not be building or maintenance projects.
2. All sections of the application must be complete.

B. The Applicant and its Team

1. The Applicant is the entity entitled to be considered for and potentially receive funding under the Northern Access Round.
2. The Applicant must remain the same at all times and throughout all stages of the Northern Access Round, except as otherwise agreed to by CMHC.
3. The Applicant may form a team and the Applicant may change the composition of that team (i.e. adding or removing team members) at all times and throughout all stages of the Northern Access Round.
4. Any arrangements between the Applicant and its team/team members are strictly the responsibility of the Applicant. CMHC is not liable for any such arrangements or their outcomes.

C. Entry

1. There is no entry fee and no purchase is necessary to apply to the Housing Supply Challenge Northern Access Round.
2. If you require a paper application, or for information on submitting a paper application, please contact the Housing Supply Challenge team at Challenge@cmhc.ca; or by phone at: 1-800-668-2642. Paper applications must be requested not later than **April 15th, 2022**, noting that CMHC will not be responsible for any delays in receipt of a paper application by the Applicant.
3. If you would like to submit your application by fax, please send it to CMHC's fax number at: 613-748-2098. Please notify the Housing Supply Challenge team at Challenge@cmhc.ca if you are submitting by fax.
4. All applications, including paper and fax applications, must be received by **June 23rd, 2022 at 2pm EST**. No responsibility can be accepted for entries not received for whatever reason.
5. Applications may be submitted in English or French.

D. General

1. The Applicant agrees to all Terms and Conditions set out in this Appendix A and agrees to comply with all applicable laws. Where the Applicant has formed a team, the Applicant remains directly responsible for the team and its compliance with these Terms and Conditions in respect of the application and all applicable laws.
2. The Applicant must ensure that its application, including all information and documents submitted under it, are true and accurate, sufficiently detailed, and legible. Original, supporting and/or additional documentation may be requested by CMHC at any time during the Northern Access Round. The Applicant's eligibility and completeness of the application will be determined by CMHC in its sole discretion and CMHC will not be required to request that the Applicant provide missing or insufficient information to support the application.
3. The Applicant is responsible for obtaining third party professional advice, including, but not limited to legal, tax, and financial advice as appropriate.
4. The Applicant understands and acknowledges that should the solution receive Incubation and/or Implementation Funding, the Applicant shall, at its own expense, procure and maintain or cause to be procured and maintained, insurance policies in such amounts and with such deductibles and covering such risks as are generally deemed adequate and customary for their businesses including, but not limited to, policies covering commercial general liability, cyber liability and errors and omissions. CMHC reserves the right, in its sole and absolute discretion, to conduct insurance requirement negotiations with the Applicant. Depending on the level of exposures of the project, various insurance coverages and insurance limits may be required and/or adjusted accordingly.
5. The Applicant and all its team members shall avoid any conflict of interest throughout their participation in the Challenge and shall immediately declare any existing, potential, or apparent conflict and shall, upon direction of CMHC, take steps to eliminate any conflict, or perception of a conflict of interest. In the event that a conflict of interest, real or perceived, cannot be resolved to the satisfaction of CMHC, CMHC shall have the right to immediately disqualify the Applicant, and all of the funding then disbursed to the Applicant by CMHC shall be immediately repayable by the recipient to CMHC.

6. CMHC does not guarantee, nor take responsibility for, any services or advice provided by Evergreen, Innovation 7, and/or any other third parties.
7. CMHC has the sole discretion to cancel the Housing Supply Challenge and/or the Northern Access Round or any part thereof at any time and CMHC will not be liable for any costs or obligations incurred by an Applicant or its team or members thereof arising from this application.
8. Even if an application meets all eligibility and evaluation criteria, the submission of an application creates no obligation on the part of CMHC to shortlist, select, or provide funding to an Applicant and/or a proposed solution. Further, shortlisting or selection at any Stage of the Northern Access Round does not guarantee receipt of funding.
9. Funding may be made in a lump sum or at certain milestones and funding must only be used for the purposes specified in this Applicant Guide and subsequent agreements. Receipt of funding following any stage is subject to the Terms and Conditions of this Applicant Guide and any additional or modified terms and conditions that may be set out in separate, subsequent agreements issued by CMHC.
10. The Applicant shall not include any personal information pertaining to third parties in its application.
11. The Applicant shall not use the name, logo or other official marks of CMHC, Impact Canada, Evergreen, Innovation 7 or the Government of Canada without the express written consent of each respective entity.
12. The Applicant shall not publish, make public or announce the Contribution or Project prior to CMHC or Government of Canada announcement or as otherwise authorized by CMHC in writing.
13. By submitting an application to the Northern Access Round of the Housing Supply Challenge, you agree to having any information, including information about your legal entity and your personal information, used, processed and disclosed to CMHC's employees, agents, evaluators, service providers, contractors, the Government of Canada or outside consultants/experts working with CMHC, including Evergreen and Innovation 7, on a need-to-know basis, for the following purposes:
 - i. For decision on your submission;
 - ii. To administer/monitor the Housing Supply Challenge;
 - iii. For evaluation of the Housing Supply Challenge;
 - iv. To communicate to the Applicant possible partnerships, collaborations or opportunities with CMHC or external parties as they may arise from time to time;
 - v. For analytics, policy analysis, data analysis, auditing and research by CMHC;
 - vi. For use by CMHC and the Government of Canada for any purpose related to the *National Housing Act (Canada)* and/or the *National Housing Strategy*.

14. CMHC reserves the right to translate the Applicant's application and any additional documentation/ information submitted as part of the application process with CMHC's employees, agents, evaluators, service providers, contractors, the Government of Canada, and outside consultants/ experts working with CMHC, as may be required for the administration of the Challenge.
15. The Applicant understands and authorizes CMHC to summarize documents submitted through the application process and to publish these summaries.
16. CMHC understands that the Applicant may submit documents and information of a financial, commercial, scientific or technical nature that the Applicant may wish to be treated as confidential by CMHC employees, agents, evaluators, service providers, contractors, and outside consultants/ experts working with CMHC. Where an Applicant wishes select details of their application to be treated confidentially, these select details must be clearly marked "CONFIDENTIAL" beside each item or at the top of each page containing Information that the Applicant wishes to protect from disclosure. CMHC will make all reasonable efforts to protect the Applicant's documents and information so marked from disclosure. Notwithstanding the foregoing, (i) CMHC shall have no liability of any kind to the Applicant, or any other party, based on disclosure of proprietary or confidential information; and (ii) CMHC is authorized to disclose proprietary or confidential information, on a need-to-know basis, for the purposes relating to the Challenge. For greater clarity, Applicants may not mark an entire application confidential.
17. The Applicant agrees to indemnify and hold harmless CMHC and the Government of Canada, its employees, agents, evaluators, service providers, contractors, and outside consultants/ experts working with CMHC, from any and all liability from claims, losses, damages or expenses arising from its proposed solution, application and/or participation in the Northern Access Round of the Housing Supply Challenge. CMHC, its employees, agents, evaluators, service providers, contractors and outside consultants/experts working with CMHC will not be liable to the Applicant, its employees, agents, team members, or other third parties affiliated or not with the Applicant, for any third party claims, lawsuits, demands or actions.
18. The Housing Supply Challenge, and this Round, and any related documentation, including but not limited to this Applicant Guide, shall be governed in accordance with the laws of the Province of Ontario and any applicable federal laws.

E. Intellectual Property

1. The Applicant must be able to demonstrate ownership of or permission to use any Intellectual Property (IP) used in their solution. Participating in the Round does not affect any pre-existing rights the Applicant may have in the assets described in their application. In the event the application incorporates Intellectual Property (IP) belonging to a third party, the Applicant is responsible for meeting any and all requirements established by the third-party owner.
2. This application itself, submitted for the Northern Access Round, will become the property of CMHC upon submission.

F. Privacy

1. Participation in the Northern Access Round of the Housing Supply Challenge is voluntary and refusal to provide personal information may result in your application being removed from consideration.
2. The Applicant acknowledges that CMHC as a federal Crown Corporation is subject to the federal *Privacy Act* and *Access to Information Act*.
3. CMHC is committed to protecting the privacy, confidentiality and security of personal information that it holds by adhering to the requirements of the *Access to Information Act* and the *Privacy Act*. Personal Information collected by CMHC for the purposes of the Challenge can be found on the Treasury Board of Canada website, under Standard personal information banks: **Outreach Activities (PSU 938)** and **Public Communications (PSU 914)**.

The *Privacy Act* provides individuals with a right to access their personal information that is under the control of CMHC, to request corrections of their personal information and to file a complaint to the Privacy Commissioner of Canada regarding CMHC's handling of his/her personal information. Any enquiries related to the treatment of such personal information may be directed to CMHC's Privacy Office at PrivacyOffice@cmhc-schl.gc.ca. Any requests for personal information may be directed to CMHC's Access to Information Office at ATIP-AIPRP@cmhc.ca. For more information relating to access to information or privacy, you may visit [Access to information and privacy protection \(cmhc-schl.gc.ca\)](https://www.cmhc-schl.gc.ca/en/privacy).

APPENDIX B: NORTHERN AND REMOTE PARTICIPATION

Appendix B provides guidance on what types of northern and remote participation are required for the application. It is compulsory that all Applicants commit to northern and remote participation in the form of leadership, partnership, and/or collaboration. Any northern and remote region where a solution is proposed to be implemented **must** include communities, organizations, and/or groups that are representative of the region as partners or collaborators.

If a northern and remote Applicant is leading the development of the solution (potentially with other partners and collaborators) and managing funding, they may automatically fulfill this requirement.

- Including: northern and remote communities, organizations, or groups, including municipalities, and Indigenous governments, organizations, and groups.

Note: northern and remote Applicants can develop the solution in partnership or collaboration with other organizations but **must be** the Applicant to automatically fulfill this eligibility requirement.

If the Applicant is not northern or remote and leading the development of the solution, there are two types of relationships that would fulfil this requirement:

- **Partnership:** a northern and remote individual, community, government, organization, or group is co-leading the project in partnership. All partners will participate equally in each aspect of the project development.
- **Collaboration:** a northern and remote individual, community, government, organization or group is a key collaborator or team member on the project with some level of decision-making power, they have important roles and responsibilities that will provide significant value to the project.

There are different requirements for northern and remote participation for the different stages of the Challenge:

	Stage 1	Stage 2
Summary	Commitment to northern and remote participation in the form of leadership, partnership, or collaboration.	Proof of northern and remote participation in the implementation of the solution (further requirements will be outlined in the Stage 2 Applicant Guide).
Application requirements	<p>It is not expected that all Applicants have fully formed partnerships and/or collaborators at this stage.</p> <p>If Applicants do have partnerships and/or collaborators, they can be indicated as current participation.</p> <p>Applicants will be given the opportunity to provide details about current and/or planned participation.</p>	<p>All Applicants must have fully formed partnerships and/or identified specific collaborators at this stage.</p> <p>All Applicants will be required to upload proof of commitment in some form and will have to detail the nature of the relationship, including funding distribution.</p> <p>All Applicants will outline how they will commit to northern and remote participation while implementing their project in Stage 3.</p> <p>Additional requests for information may be made to partners and/or collaborators to validate the relationship.</p>
Example activities that may take place	<ul style="list-style-type: none"> • Initial outreach and engagement to northern and remote regions • Establishing rapport and forming relationships • Potentially brokering formal partnerships and identifying key collaborators • Potentially co-developing the Stage 1 submission with partners and/or collaborators 	<ul style="list-style-type: none"> • Seeking out formal partnerships and identifying key collaborators. • Negotiating agreements in collaboration with partners and/or collaborators. • Developing the project and Stage 2 submission with northern and remote partners and/or collaborators. • Actively engaging relevant northern and remote communities, organizations, and groups in the development of the project. • Developing the implementation plan and planning for feasibility of the project post-Round in partnership and/or collaboration. • Commitment to implementation alongside partner(s) and/or collaborator(s); there are clear roles and responsibilities in Stage 3 Implementation and beyond.

Northern and remote participation can be described as either current or planned:

- Current participation: any northern and remote individual, community, organization, or group the Applicant has involved as a partner or collaborator throughout the development of the Stage 1 submission, and who will continue to be involved in Stage 2 if the Applicant is shortlisted.
- Planned participation: any northern and remote individual, community, organization, or group the Applicant plans to involve as a partner or collaborator to develop the project in Stage 2 if the Applicant is shortlisted. There may not have been any communication or relationship developed prior to the Stage 1 submission, as pursuing the project is dependent on being shortlisted.

Guidance for partnership development

The checklist below can be used as guidance to support the development of an equitable partnership.

We understand that developing partnerships and/or collaborations may be different for each Applicant. This checklist is not intended to be prescriptive. It is to provide prompts and considerations while identifying and developing partnerships or collaborations. This checklist can be used to guide the development of partnerships in both Stage 1 and Stage 2 submissions.

- Have you had conversations with numerous communities, organizations, and groups, including Indigenous groups and nations, to identify the right partner(s)?
- Have you developed your Stage 1 submission in full collaboration with your partners? Does everyone agree with the final submission?
- Have you co-created a partnership agreement that clearly describes the nature of the relationship, including each party's roles and responsibilities? Are these equitably distributed?
- Have you planned how your partners will participate as decision-makers throughout the project?
- Have you considered how project delivery will be equitable amongst project partners?
- Have you discussed intellectual property and/or ownership of materials with your project team and partners?
- Do you have confidence in your ability to leave the relationship and project without any major loss? i.e., in the unfortunate circumstances that relationship is no longer equitable, or you disagree with the direction of the project.
- Have you considered how you will communicate over the course of the project? How will you communicate expectations? How will you mitigate any breakdowns in communication that could adversely affect the project?

APPENDIX C: GUIDANCE FOR IMPACT AND COMMUNITY ENGAGEMENT

For the Northern Access Round, there are many considerations that Applicants can take to facilitate inclusion and equity in the development and delivery of their project. Each of the below sections is applicable to a particular section of the Stage 1 application requirements. This appendix can be used to identify groups that should be involved in project development; to identify the ways to engage relevant groups; and to ensure that the solution is designed to address the needs of the relevant groups.

We understand that the considerations may be different for each Applicant. This checklist is not intended to be prescriptive. It is intended as guidance to design meaningful, fair, and impactful solutions without unintentionally creating hurdles that would impact sections, segments, or proportions of the population. This checklist can be used to guide the development of Stage 1 and Stage 2 submissions.

The solution's impact on northern and remote regions

When thinking about the potential impact of the solution, including its ability to provide direct benefit to northern and remote regions i.e., social, economic, environmental, or other impact.

- Have you defined the potential environmental impacts in the development and delivery of your solution? Have you identified ways to reduce environmental impact and/or improve environmental conditions?
- How have you ensured that your solution is appropriate given the unique cultures, climate and environment your solution will be implemented in? Refer to the description of Appropriate Housing Supply on page 6.
- Have you considered how climate change will impact the region that your solution will be implemented in? How have you considered this in your plans for project development, delivery, and ongoing sustainability?
- Have you considered potential unintended consequences in the development and delivery of your project? For example, changes in job availability, displacement, gentrification, or other.
- Have you defined how your solution will provide direct benefit to community members? (e.g., skills training, new jobs, capacity development etc.)
- Have you considered how your project will be sustained during implementation and who will be involved in its delivery? Is the involvement of different peoples or groups representative of where your project will be implemented?
- Have you considered impact to regional Indigenous groups?
- Have you considered **who** will benefit financially from your project? How will you ensure that there is direct economic benefit provided to the region and communities where your project will be developed and delivered?

Engagement with those who will use your solution, be affected by it, and implement it

Who to involve

- Have you identified all the different peoples or groups that will interact with and be affected by your solution? This could include specific communities, Indigenous groups, stakeholders, decision-makers, institutions, different levels of government, etc.
- Have you considered whether your solution requires permission or approval from another group (i.e. Self-Governing First Nation, Reserach Ethics Board, etc.)? Have you planned how to engage them?
- Have you received buy-in from the groups who will interact with the project?
- Have you considered how the experience and input of peoples or groups may differ based on their identity (ethnicity, race), geographic location, and cultural background? How do you plan to include these considerations in your proposed solution?
- Is there existing research or evidence available to you to support your understanding of the groups that you could involve in the development of your project?
- Have you identified any gaps in knowledge and how you plan to address these gaps? When relevant, have you ensured that those with lived and professional experience will be engaged to address these gaps?
- Have you considered the social and political histories related to northern and remote regions that have been experienced by peoples or groups and how this relates to your project?
- For Applicants that are not northern and remote: have you been approached by a northern and remote community, organization or group that is interested in collaborating with you on your project and if so, worked with them to identify and address their needs?
- Is your team, in particular the leadership of the team, representative of the identities and cultures in the geographic region you are serving?
- Have you analyzed the range of stakeholders who will engage with or be affected by your project and ensured that they are represented on the team in some capacity?
- Have you ensured that there are team members, collaborators, or partners that have direct experience with the barrier? Have you included team members, partners, or collaborators that have lived experience with the barriers?

How to engage

- Have you considered the different ways you can engage with the peoples or groups as you develop your project? Please note that co-development is the preferred method for engagement by many northern and remote peoples and groups.
- Do you have buy-in from the range of peoples and groups in the community or region on your selection of partners and collaborators who will be involved in your project?
- Have you considered the ways you will communicate about your project and how they will be accessible to those you are engaging?
- Have you considered the involvement of relevant stakeholders at every stage of project development?
- How can you demonstrate that you are open and responsive to the feedback you receive? How do you plan to incorporate feedback into the project development?
- How can you ensure transparency in the ways you'll be using the information and knowledge you receive with those you engage?
- Have you considered providing compensation i.e., honoraria, to those that you engage? Have collaborated with community to determine adequate compensation for consultation?
- How can you ensure consistent engagement and collaboration with communities involved or implicated in your solution development?
- If your team is from outside the geographic region in which your project will be developed and delivered, how will you ensure involvement and decision-making power is given to those who will be affected by or use the solution?

APPENDIX D: EXAMPLE SOLUTIONS

We are seeking high impact solutions that will reduce the time, cost, and risk to access resources and improve affordability in the long term in northern and remote regions.

Possible solutions might include:

- Transportation and logistical solutions that improve access to building materials and resources
 - Service improvements and efficiencies
- Solutions to increase accessibility to fly-in fly-out communities
 - Affordable delivery of heavy cargo and personnel
 - Increase fuel-efficiency or alternative forms of transport
- Solutions to improve the feasibility of climate adaptation and culturally appropriate techniques
 - Systems solutions that increase feasibility and lower costs
- Capacity and training solutions that address the high cost and limited access to skilled workers
 - Training delivery improvement
 - New approaches for youth and students
- Technology solutions that improve or expand existing infrastructure
 - Sealift upgrades
 - Freight efficiencies
 - Ice-road solutions
 - Innovative airstrip solutions
- Alternative methods for financing land development and construction
 - New financing products
 - Property development processes
- Innovative approaches to materials, including development, shipping, and/or storing
 - Community warehousing
 - New material development
 - Economies of scale

Please note: The Northern Access Round will not fund solutions that build or maintain housing, but instead will fund supply chain solutions that improve access to the resources and materials needed to build or maintain homes. Please consider the following examples:

Eligible for funding by the Housing Supply Challenge	Not eligible for funding by the Housing Supply Challenge
<p>An organization aims to increase the frequency and feasibility of transporting resources to fly-in fly-out communities in northern and remote regions. Their solution involves developing low-cost air transportation by drone or other small aircraft to 25 northern and remote communities.</p> <p>This solution is eligible because it aims to impact a barrier related to the supply chain and to improve access to resources and materials.</p>	<p>An organization is seeking to build 30-units of housing for their local community, which will house up to 120 individuals.</p> <p>This solution is ineligible because it focuses on building housing for community members and does not have extended impact on supply chain or access barriers. Even though it is not eligible for the Housing Supply Challenge it may be eligible for other CMHC funding.</p>

APPENDIX E: APPLICATION FORM QUESTIONS

Applications for Stage 1 must be submitted using the online form at:

<https://impact.canada.ca/en/challenges/housing-supply-challenge-Round-3/application-form>

Please email Challenge@cmhc.ca to request a paper copy, if required.

Section 1: Applicant information and eligibility

1.1 Solution title (Up to 100 characters, including spaces)

The solution title should be short, exciting, and give a general idea of what the solution is about. Solution titles will be used to publicly promote shortlisted solutions. **It should not** repeat the Applicant's name.

1.2 Brief summary description of the solution (Up to 1,300 characters, including spaces)

The summary should provide basic details about your solution: what barrier it will address, why it is needed, how and where it will be implemented. Please include any key words that will help us understand your solution. This information will be used to match appropriate evaluators to your application and for communications and marketing purposes.

1.3 Description of Applicant (legal entity) that will accept incubation funding if selected:

- | | |
|--|---|
| a. Name of Applicant (legal entity) | d. Province or Territory |
| b. Organization type (municipality, non-profit organization, for-profit corporation, higher education, Indigenous government, organization or group, etc.) | e. Full name of signatory for the Applicant (full name of person who has the authority to bind the applicant to the Terms and Conditions) |
| c. City, township, or community | |

The Applicant is the legal entity that is responsible for receiving and distributing funding to realize the solution if selected. If you are selected for shortlisting, you will need to provide us with contact information for a signatory for the Applicant.

Note: the Applicant cannot be an individual.

I confirm that I have the ability to provide this information and bind the Applicant.

1.4 Eligibility

Eligible Applicants are:

- Businesses or other for-profit organizations in Canada;
- Not-for-profit organizations in Canada;
- Indigenous governments, organizations, and groups located in Canada;
- Post-secondary/academic institutions located in Canada

I confirm that my organization is eligible to apply to the Northern Access Round of the Housing Supply Challenge.

1.5 Indicate agreement to the Stage 1 Terms and Conditions

I confirm that I agree to the Stage 1 Terms and Conditions

1.6 Contact information for Team Lead

The Team Lead is the primary contact person CMHC will speak to about your application. This will most likely be the person who is managing the project and the team. This person may or may not be the same as the signatory for the Applicant.

- | | |
|-----------------|--|
| a. Full Name | d. Email |
| b. Organization | e. Phone number |
| c. Role | f. Preferred language of communication |

1.7 Other CMHC funding (Up to 1,000 characters, including spaces)

If the Applicant is receiving funding from another CMHC program, please confirm that the activities proposed for Northern Access do not duplicate activities that are already funded.

Include the name of the other program you are receiving funding from and a brief description of how the activities are distinct. Please note that stacking funding (i.e., receiving funding from multiple federal, provincial or territorial programs) is permitted, but duplication of funding (i.e., using funding from multiple sources for the same purpose) is not.

Section 2: The barrier and geographic area

2.1 Describe the supply chain barrier(s) to northern and remote access and how it affects housing supply. (Up to 2,500 characters, including spaces)

Describe the supply chain barrier(s) to northern and remote access. Explain how the barrier affects the time, cost, and risk to access necessary resources and materials to maintain and build affordable housing supply.

2.2 Specify the geographic area of the solution and how it qualifies as northern and remote. (Up to 1,000 characters, including spaces)

Specify the geographic area that will benefit from the solution (e.g., city, neighborhood, community, region, etc.). The Northern regions include the Yukon, Northwest Territories, Nunavut, Inuit Nunangat (Nunavik, Nunatsiavut, Inuvialuit settlement region) and the Northern regions of British Columbia, Alberta, Saskatchewan, Manitoba, Ontario, Quebec, and Newfoundland and Labrador.

The Challenge does not seek to prescribe a definition of the North. Please explain why your geographic area is considered northern or remote.

Section 3: The solution and its impact on northern and remote access

3.1 Provide a detailed description of your proposed solution, including how it will impact northern and remote access in the chosen geographic area and barrier(s) identified in section 2. (Up to 400 words or 2,500 characters, including spaces)

3.2a Explain how the proposed solution will reduce the time, cost, and risk to access resources for building and maintaining housing supply. (Up to 650 words or 4,000 characters, including spaces)

- i. **TIME:** Duration required to find, move, and receive materials or equipment, often impacted by limited schedules, seasonal cycles, access to skilled workers, interruptions, and cancellations.
- ii. **RISK:** Factors that increase the risk profile in northern and remote housing projects.
- iii. **COST:** Costs required to create, operate, and maintain housing in northern and remote regions, which affects the affordability, supply, and accessibility of housing.

3.2b Describe how your solution will demonstrate impact on building or maintaining appropriate housing supply. (Up to 650 words or 4,000 characters, including spaces)

Given that solutions must also reduce supply chain barriers, it is expected that positive impacts may also be felt by different industries, sectors, and regions, but the direct or indirect impact on housing supply and must be demonstrated and described. That said, each solution must demonstrate impact on appropriate housing supply.

What is considered **appropriate** housing supply will depend on the following contexts:

- The geographic region, including the climate
- People’s housing preferences and needs
- Cultural and community considerations
- Housing affordability, cost effectiveness and financing
- Housing quality i.e., in terms of materials, architecture, structure
- Energy efficiency, sustainability, climate change adaptation or mitigation, environmental impacts, including permafrost disruption
- Required infrastructure to support housing
- Other

3.2c Describe how your solution will provide direct benefit to northern and remote regions i.e., social, economic, environmental, or other impact. (Up to 650 words or 4,000 characters, including spaces)

Refer to [Appendix C](#): Guidance for impact and community engagement for additional guidance on this requirement.

3.3 Describe how your solution is informed by or builds on previous work. (Up to 300 words or 2,000 characters, including spaces – no hyperlinks)

This could include any examples of similar solutions or previous research or evidence that your solution is founded on. It may also include solutions have been implemented in different contexts i.e., geographic, population, community size, etc. Explain how it builds on, adapts, or differentiates from this work.

Section 4: Northern and remote participation

4.1 Commitment to northern and remote participation i.e., leadership, partnership, or collaboration with northern and remote regions.

All Applicants must have current and/or planned northern and remote participation in the form of leadership, partnership, or collaboration. Any northern and remote region where a solution is proposed to be implemented must include communities, organizations, and/or groups that are representative of the region as partners or collaborators. This requirement can be met in one of three ways:

1. **Leadership:** If a northern and remote Applicant is leading the development of the solution (potentially with other partners and collaborators) and managing funding, they may automatically fulfill this requirement.
 - **Including:** northern and remote communities, organizations, or groups, including municipalities, and Indigenous groups, organizations, or governments
 - **Note:** northern and remote Applicants can develop the solution in partnership or collaboration with other organizations, but **must be** the Applicant to automatically fulfill this eligibility requirement.

If the Applicant is **not** northern or remote and is leading the development of the solution, there are two types of relationships that would fulfil this requirement:

2. **Partnership:** a northern and remote individual, community, government, organization, or group is co-leading the project in partnership. All partners will participate equally in each aspect of the project development.
3. **Collaboration:** a northern and remote individual, community, government, organization or group is a key collaborator or team member on the project with some level of decision-making power, they have important roles and responsibilities that will provide significant value to the project.

Refer to [Appendix B](#) for more details and guidance about the northern and remote participation requirements for Stage 1 and Stage 2.

Indicate how you fulfill this requirement (select one of the following options):

- i) We fulfill this requirement by being a northern and remote Applicant that is leading and managing the funds of the project
- ii) We are not a northern and remote Applicant and commit to having collaboration or partnership with northern and remote participation

4.2 Explain how you will ensure northern and remote participation in the form of partnership and/or collaboration. List and describe the relevant northern and remote communities, organizations, and/or groups that you have current or planned participation with.

Note: For this application requirement, please provide details about northern and remote participation in terms of individuals, groups, or organizations that are directly involved as leaders, partners, or collaborators in the development and delivery of the solution. (There is a separate section to provide details about community involvement and engagement).

- a. Provide further details about your commitment to collaboration or partnership. This participation can be either **current** and/or **planned**, in terms of leadership, partnership, or collaboration.
- Provide details about your current partners and/or collaborators (if any).
 - Describe your plan for engaging partners and/or collaborators if you are shortlisted
 - Describe how the **current** and/or **planned** participation will be representative and inclusive given the geographic location and relevant barrier(s).

(Up to 400 words or 2500 characters, including spaces)

- b. Indicate in the table below the name(s) of the northern and remote communities, organizations, and/or groups with whom you have current or planned participation either in the form partnership or collaboration. Briefly describe your relationship and their current or planned participation in the project. For planned participation, it can be more general descriptions and does not have to include the names of specific communities, organizations, or groups if it is not known at this stage.

- **Current participation:** any northern and remote individual, community, government, organization, or group the Applicant has involved as a partner or collaborator throughout the development of the Stage 1 submission, and who will continue to be involved in Stage 2 if the Applicant is shortlisted.
- **Planned participation:** any northern and remote individual, community, government, organization, or group the Applicant plans to involve as a partner or collaborator to develop the project in Stage 2 if the Applicant is shortlisted. There may not have been any communication or relationship developed prior to the Stage 1 submission, as pursuing the project is dependent on being shortlisted.

Refer to [Appendix B](#): Northern and remote participation for additional guidance.

Individual, Government, Community, Group, or Organization Name	Current participation	Planned participation

4.3 Describe the steps you have taken and will take to engage those who will use your solution, those who will be affected by it, and those who will implement it. (Up to 400 words or 2,500 characters, including spaces)

For this application requirement, please provide details about involvement and engagement of those who will use the solution, be affected by it, and those who will implement it. This may include a wide range of stakeholders and groups to engage and involve in your project. Provide any description of the engagement and consultation you have completed and that you plan to complete.

Note: Any details about partners or collaborators should be included in 4.1, not in this section.

Refer to [Appendix C](#): Guidance for impact and community engagement for additional guidance about this requirement

Section 5: Team members

5.1 Describe if and how your team has the capacity and relevant experience to develop the solution. (Up to 400 words or 2,500 characters, including spaces)

Explain how your team has the capacity and required experience to develop the solution in Stage 2. If there are gaps in capacity and experience that you are seeking to fill, please describe how you will fill these gaps if you are shortlisted.

Teams are encouraged to describe relevant **lived** experience defined as personal knowledge or experience through direct, first-hand involvement in everyday events rather than through other constructs e.g., education, work experience, etc. In the context of the Challenge, lived experience may include having first-hand experience with the relevant barriers over significant periods of time. Individuals with lived experience may not have the relevant skills or technical experience, but through lived experience have demonstrable expertise that is relevant to the solution.

Important: Please explain lived experience **generally** i.e., do not name or identify a specific team member when describing the team’s lived experience.

5.2 List your team members and describe their capacity to develop the solution during the one-year Stage 2 and deliver the solution within the timeline of the Northern Access Round.

Please include the following information for each team member:

- Full name
- Location
- Role on project team
- Organization
- Job title
- Relevant experience (1,000 characters per team member)

5.3 List any other individuals, stakeholders, or organizations who are or will be involved in the solution development.

Note: Please do not duplicate the individuals, communities, groups, or organizations already indicated in section 4.2.

Please include the following information for each:

- Name of organization or individual
- Location
- Relationship to project team (e.g., stakeholder, advisor, consultant, other)
- Describe how they will contribute to the project (1,000 characters per member)
- Relevant experience (1,000 characters per member)

Section 6: Plan for project development

6.1 Provide a broad list of costed activities you will take if you are shortlisted to get from where you are now to a developed project at the end of Stage 2.

Provide a broad list of costed activities you will undertake if you are shortlisted in order to develop your project plan during the 1 year Stage 2. Final costing is not required at this stage, estimates are acceptable.

Eligible activities are associated with developing, validating, and implementing the project. These may include research, public engagement or consultation, partnership development, obtaining insurance, consulting or professional services related to the development of the project.

Ineligible activities include tasks related to the project that were completed prior to the Stage 1 submission, advocacy products or activities, marketing or commercialization costs, patent submissions, certification processes, etc. Funding cannot be used for the construction of physical housing units, or design activities for a specific housing project.

Activity title	Activity description	Estimated cost

Total cost (calculated by table). The amount of Incubation Funding available for each Applicant is up to \$250,000.

6.2 List any dependencies that may affect the development of your project. (Up to 400 words or 2,500 characters, including spaces)

Dependencies are anything that is required to further the development and success of your project. Dependencies may be relevant to the project solution, geographic location, and/or the supply chain barrier(s). Dependencies may include financial, human resources, policy, legal, and regulatory barriers, or may be related to third-party vendors, collaborators, or partners.

Please describe what the dependencies are and who will need to be involved in your project development to successfully implement it.

Section 7: Diversity and inclusion declaration (optional)

The aim of this section is to gather data to help improve the inclusivity and accessibility of the Housing Supply Challenge design and delivery. The data collected on this form will not be shared with the evaluation panel and will not be a factor in funding decisions. The data will be de-identified by Impact Canada before being shared with CMHC for the purposes of program design evaluation.

Note: declaration is optional, and for each diversity consideration, applicants can choose to not declare.

For each of the questions below, part a) will ask you to respond for yourself as the individual filling out the form and part b) will ask you to respond on behalf of your team and include any or all team members.

7.1 Indigenous groups, organizations, and governments

- a. Do **you** belong to any of the following Indigenous groups? **Select all that apply.**
- b. Do **any of the core team members (not including yourself)** belong to any of the following Indigenous groups? **Select all that apply.**

7.2 Physical characteristics and biological descent

- a. Do **you** belong to any of the following groups? **Select all that apply.**
- b. Do **any of the core team members (not including yourself)** belong to any of the following groups? **Select all that apply.**

7.3 Living with disabilities

- a. Do **you** live with one of the following disabilities (e.g., a physical, mental, intellectual, learning, communication, or sensory impairment/limitation that whether permanent, temporary, or episodic in nature, hinders your full participation in society)? **Select all that apply.**
- b. Do **any of the core team members (not including yourself)** live with one of the following disabilities (e.g., a physical, mental, intellectual, learning, communication, or sensory impairment/limitation that whether permanent, temporary, or episodic in nature, hinders your full participation in society)? **Select all that apply.**

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